



Ector County Commissioners' Court

June 24, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT-1280

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER SAMANTHA RUSSELL-1278

The invocation was led by Commissioner Russell.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS-1281

Commissioner Simmons led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS-1282

1. Public Participation/Comments-2401, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

There were no public comments on this agenda item.

2. Presentation-2410, Mike Gardner- Commissioner, Pct. #1

To consider, discuss, and take any necessary action to *receive a presentation* from John Kelley, ECUD Board President.

John Kelley, ECUD Board President, addressed the court to give a presentation regarding the urgent and growing need for water in West Odessa. Mr. Kelley asked the court to share a portion of the revenue from the sales tax district with ECUD.

Commissioner Gardner spoke regarding some legislative changes that would be beneficial to ECUD.

NO ACTION WAS TAKEN ON THIS ITEM

3. Presentation/Update-2406, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *receive a presentation/update* from Ector County Public Works and Environmental Enforcement regarding the *South Ector Emergency Declaration Operations*.

Jeff Avery, Public Works Director, gave an update on the state of the South Ector County Disaster and thanked all those who helped during the emergency.

Fatima Salcido, Public Works Engineer, also gave a presentation regarding the work performed, provisions provided and the number of properties affected.

NO ACTION WAS TAKEN ON THIS ITEM

4. Food Truck Request: Annex Building Parking Lot-2377, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding a request from Betty Quintero to park her food truck on County Property within the Annex Building parking lot, to allow the sale of food/beverages to staff and constituents, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

John Henderson stated that he believes that this would be done on a regular basis and not just a one time use. Ms. Quintero was not attendance to answer questions.

Commissioner Hall made a motion to deny the request; a second was made by Samantha Russell. MOTION PASSED 5 -0

5. Donation-2380, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to *accept a \$6,650.00 donation* from Law Enforcement Partners to the Ector County Sheriff's Office.

A motion was made by Commissioner Simmons to accept a \$6,650.00 donation from Law Enforcement Partners to the Ector County Sheriff's Office; Commissioner Hall seconded the motion. MOTION PASSED 5-0

6. Donation-2383, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to *accept a \$150,000.00 donation* from Bustin' for Badges to the Ector County Sheriff's Office.

Commissioner Simmons made a motion to accept a \$150,000.00 donation from Bustin' for Badges to the Ector County Sheriff's Office; a second was made by Commissioner Hall. MOTION PASSED 5-0

AWARD OF BIDS/PROPOSALS-1283

7. Bid Award: Trucking & Hauling Services-2388, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to *approve the award for Trucking & Hauling Services Project ID No. 2025-IFB-085*, to JC Roberts Construction Company, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the award for Trucking & Hauling Services Project ID No. 2025-IFB-085, to JC Roberts Construction Company, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS-1284

8. MOU & Notice to Proceed: USPS-2402, Dustin Fawcett- County Judge

To consider, discuss, and take any necessary action to *approve and to enter into a Memorandum of Understanding (MOU)* with the United States Postal Service (USPS), and to issue a *Notice to Proceed* to the Design-Build Team on the future site of the Courthouse to be at the current USPS site, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #8.pdf

Judge Fawcett addressed the audience to explain the MOU and go over the details of the cost, possibility of future expansion and commend the court and others who worked on the project for their hard work and persistence.

Jeff Russell addressed the court with results of a text message survey that he sent to registered voters in Ector County. Mr. Russell also questioned the cost of the build out of the post office that Judge Fawcett had given.

Shawn Butler addressed the court to clarify the costs that Mr. Russell questioned.

Cal Hendrick, City of Odessa Mayor, addressed the court in favor of the MOU and proceeding with the build of a new courthouse.

Jamie Foreman Tisdale, thanked everyone for the help with the South Odessa disaster and spoke in favor of the MOU.

Sandra Eoff, spoke in favor of the MOU and the new courthouse.

Sarah Branum, spoke in favor of the MOU and the new courthouse.

Craig Stoker addressed the court to comment on the survey and rebut the results of the survey that Mr. Russell sent out.

Commissioner Simmons made a motion to adjourn to executive session; a second was made by Commissioner Hall. MOTION PASSED 3-2 (Commissioner Gardner and Commissioner Russell voted against the motion)

A motion to reconvene was made by Commissioner Gardner; Commissioner Hall seconded the motion. MOTION PASSED 5-0

9. Notice to Proceed: Demolition-2403, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to issue a *Notice to Proceed* to the Design-Build Team in relation to the demolition of properties pertaining to the Courthouse Design-Build Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Jeff Russell addressed the court to speak against demolition and the change order.

Commissioner Hall made a motion to issue a *Notice to Proceed* to the Design-Build Team in relation to the demolition of properties pertaining to the Courthouse Design-Build Project, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

10. Change Order Approval Request-2404, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *approve* a *Change Order* for the design of the future parking garage, post office, and vehicle maintenance facility, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion to table the agenda item was made by Commissioner Simmons; Commissioner Russell seconded the motion. MOTION PASSED 5-0

11. Vacate Property Authorization-2405, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *approve* and *request* Julie Prentice, Ector County Attorney, to send letters to all property occupants to vacate in anticipation of future demolition, and authorize the County Judge, and any other necessary party, to sign all

documents associated with this agenda item.

Commissioner Hall made a motion to *approve* and *request* Julie Prentice, Ector County Attorney, to send letters to all property occupants to vacate in anticipation of future demolition, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

12. Budget/Agreement Amendment Request: DSHS Contract No. HHS001311600001-2379, Eunice Ibarra- Health Department Secretary

To consider, discuss, and take any necessary action to *approve* a *budget/ agreement amendment* to *DSHS Contract No. HHS0001311600001* for *Health Emergency Preparedness and Response Grant Agreement*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this budget was deleted in its entirety and replaced with Attachment B-1, revised Budget Amendment No. 2, as the budget was divided to include one county employee and one contract employee.

Minutes Attachments

1. Agenda Item #12.pdf

A motion was made by Commissioner Simmons to approve a *budget/agreement amendment* to *DSHS Contract No. HHS0001311600001* for *Health Emergency Preparedness and Response Grant Agreement*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

13. Purchase Request: Sign Material-2387, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to *approve* the purchase of sign material from Centerline Supply through the *BuyBoard Cooperative Contract No. 703-23*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #13.pdf

Commissioner Hall made a motion to approve the purchase of sign material from Centerline Supply through the *BuyBoard Cooperative Contract No. 703-23*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

14. Professional Services Agreement: Tyler Technologies-2386, Jennifer Martin- County Clerk

To consider, discuss, and take any necessary action to *approve* a *Professional Services Agreement* by and between Ector County, Texas, and Tyler Technologies, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this agreement is for Tyler Technologies to set up file share, monitor, deploy and publish Texas OCA Court Reminder ECR report which will allow other offices to take advantage of the free ECourt Date services.

Minutes Attachments

1. Agenda Item #14.pdf

A motion was made by Commissioner Simmons to approve a *Professional Services Agreement* by and between Ector County, Texas, and Tyler Technologies, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

PERSONNEL REQUESTS-1285

15. Salary Change Request-2384, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action regarding a *salary change request* for the

new Engineer Specialist to increase to a Step 5, hourly rate \$24.37, due to qualifying skills and a degree associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve a *salary change request* for the new Engineer Specialist to increase to a Step 5, hourly rate \$24.37, due to qualifying skills and a degree associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item which will take effect next pay period; a second was made by Commissioner Gardner. MOTION PASSED 5-0

POLICIES/PROCEDURES-1286

16. Resolution: Tax Abatement Guidelines & Criteria-2376, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action to *approve a Resolution* to extend the Ector County Tax Abatement Guidelines and Criteria, an additional two years, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to table the agenda item until the next court date; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

17. Procurement Policies & Procedures-2407, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action regarding the *Ector County Procurement Policies and Procedures*, Section 2(c)(3), to update the limit to \$50,000.00 as set in Section 262.023, Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to table the agenda item and to appoint Commissioner Russell, Commissioner Gardner, Julie Prentice, Billy Carrigan, Eddie Landrum, Jeff Avery, Aaron Martin and Brandon Wright to be on an advisory committee for creating the new policy; a second was made by Commissioner Russell. MOTION PASSED 5-0

18. Procurement Policies & Procedures: September 1st, 2025-2408, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action regarding the *Ector County Procurement Policies and Procedures*, Section 2(c)(3), to update the limit to \$100,000.00 as set in Section 262.023, Texas Government Code, effective September 1st, 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to deny the request; Commissioner Russell seconded the motion. MOTION PASSED 5-0

CONSENT AGENDA-1290

19. Proposed Consent Agenda-2392, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

19a.) Line-Item Transfer- Elections:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to Elections Fund, Educational Travel, 004-980-5161 from Postage, 004-980-5193 for \$6,600.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

19b.) Line-Item Transfer- County Clerk:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, County Clerk, Professional Services, 001-160-5307 from Educational Travel, 001-160-5161 for \$1,500.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

19c.) Line-Item Transfer- Cemetery:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, Special Departmental Equipment, 001-720-5507 from Botanical Supplies, 001-720-5189 for \$6,200.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #19.pdf

Commissioner Hall made a motion to approve the proposed consent agenda; a second was made by Commissioner Simmons. MOTION PASSED 5-0

BUDGET/FINANCIAL-1289

20. Budget Amendment Request: Capital Projects-2396, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to Capital Projects Fund, New Building, 044-990-5503 for \$10,000,000.00, and to Operating Transfer-In General, 044-4801 for \$10,000,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #20.pdf

A motion was made by Commissioner Hall to approve a *budget amendment* to Capital Projects Fund, New Building, 044-990-5503 for \$10,000,000.00, and to Operating Transfer-In General, 044-4801 for \$10,000,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

21. Budget Amendment Request: Library-2391, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to General Fund, Library, Department Furniture & Equipment, 001-690-5199 for \$6,386.00, Library Supplies, 001-690-5185 for \$11,058.00, Office Supplies, 001-690-5171 for \$54.00, New Books, 001-690-5201 for \$4,351.00, Subscriptions, 001-690-5207 for \$396.00 and to Donated Revenues, 001-4171 for \$22,245.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #21.pdf

Commissioner Simmons made a motion to approve a *budget amendment* to General Fund, Library, Department Furniture & Equipment, 001-690-5199 for \$6,386.00, Library Supplies, 001-690-5185 for \$11,058.00, Office Supplies, 001-690-5171 for \$54.00, New Books, 001-690-5201 for \$4,351.00, Subscriptions, 001-690-5207 for \$396.00 and to Donated Revenues, 001-4171 for \$22,245.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

22. Budget Amendment Request: Non-Departmental-2395, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to General Fund, Non- Departmental, Operating Transfer Out, 001-950-5801 from Unreserved Fund Balance, 001-3310 for \$10,000,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #22.pdf

A motion was made by Commissioner Simmons to approve a *budget amendment* to General Fund, Non-Departmental, Operating Transfer Out, 001-950-5801 from Unreserved Fund Balance, 001-3310 for \$10,000,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

23. Financial Statements & Reports-2390, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the *Accounts Payable Fund Requirements Report* for June 24th, 2025, and review County financial statements and reports.

Minutes Attachments

1. Gen Dept Pymt Report UD 06 24 25.pdf
2. TRUST REPORT 06 24 25.pdf

Commissioner Hall made a motion to approve the *Accounts Payable Fund Requirements Report* for June 24th, 2025, and review County financial statements and reports; a second was made by Commissioner Simmons. MOTION PASSED 5-0

12:00 P.M.

A motion was made by Commissioner Hall to adjourn to Executive Session; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

Jeff Russell addressed the court regarding the way Executive Session items are listed on the agenda and asked the County Attorney to look at things related specifically to personnel/HR.

12:25 P.M.

Commissioner Gardner made a motion to reconvene; a second was made by Commissioner Russell. MOTION PASSED 5-0

EXECUTIVE SESSION-1291

24. Legal Matters-2385, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to directing hired counsel to move forward with *litigation* regarding oil and gas ownership interests in the mineral estate under Ector County-Odessa Schlemeyer Field Airport, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the agenda item and have Bill Ritter added to the advisory team; Commissioner Russell seconded the motion. MOTION PASSED 5-0

25. Personnel Matters-2400, Delia Ortiz- Human Resources Director

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to *starting pay clarification* for the Project Manager position within the Building Maintenance Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the starting pay for the Project Manager position to be \$95,000 with the possibility to hire up to a Step 5; a second was made by Commissioner Hall. MOTION PASSED 5-0

26. Personnel Matters-2399, Delia Ortiz- Human Resources Director

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to *cell phone allowance clarification* within the Building Maintenance and Airport Departments, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to leave the cell phone stipend at \$25/month; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

27. Personnel Matters-2398, Delia Ortiz- Human Resources Director

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to

Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to *position reclassification* within the Airport Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to reclassify the master electrician at the airport to a maintenance technician I and allow the department to hire that position up to a step 3; a second was made by Commissioner Gardner. MOTION PASSED 5-0

28. Personnel Matters-2397, Delia Ortiz- Human Resources Director

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to *salary step clarifications* within the Human Resources Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to immediately reclassify the HR generalist to an administrative assistant and to allow them to hire this position up to a step 5 and to reaffirm that the current HR director is to be paid at step 12 retroactive to her promotion date; Commissioner Russell seconded the motion. MOTION PASSED 5-0

ADJOURN-1287

Time: 12:37 P.M.

With no further business to discuss a motion to adjourn was made by Commissioner Gardner with a second by Commissioner Simmons. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

July 23, 2025 at 09:55 AM



Jennifer Martin, Ector County Clerk